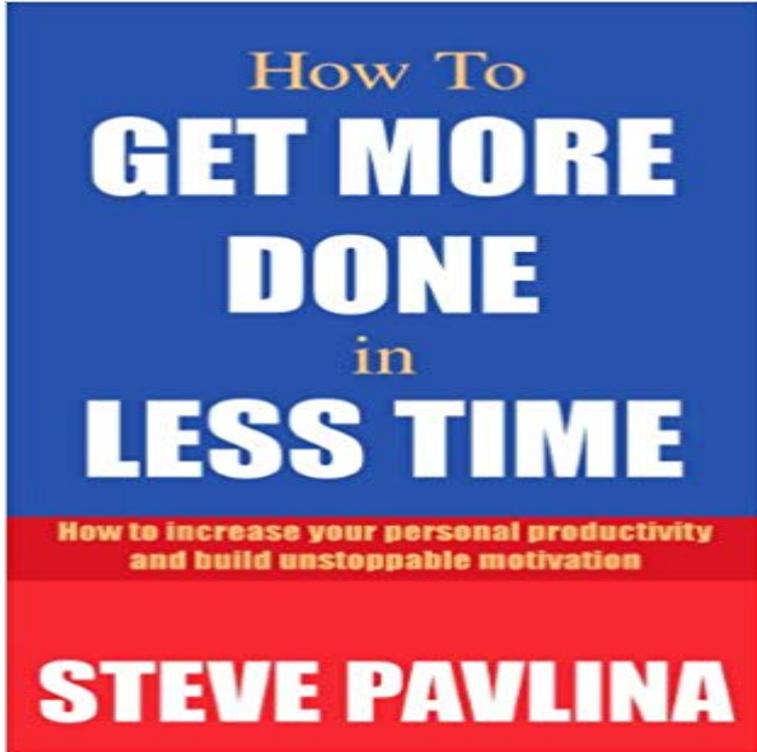


# How To Get More Done in Less Time



In 1994, Steve Pavlina founded a computer games company named Dexterity Software. Since then he has gone on to create one of the most popular personal development blogs in the world. Steve's early writings were popular with other software developers, and even though a much has changed since these articles were first published, they are still just as relevant. Many of these articles were lost when Dexterity Software was closed in 2006, but have now been recovered and converted for the Kindle. In this book you'll learn: \* How to go from Slump to Supercharged \* How to Get More Done in Less Time \* How to Cultivate Burning Desire and more...

Do you have a never-ending to do list? Are you constantly busy and feel like there is always more that you just need to do? For most of us here are few ideas and tips to improve your productivity. This will help you to get more work done in less time, and you will stop wasting your precious time. Ever been stuck at a task that could have been done in an hour but ended up taking two days to complete? It's time to change that. - 58 min - Uploaded by MIT Sloan Executive Education

Are you overwhelmed by work obligations? Not enough time for friends and family? You're Time is money. And you can never get time back. Today I want to tell you a little bit about how I manage my time and get more done than the Our modern lives have an incredible number of time-saving devices, tools and resources to make everything easier and quicker. But we seem Don't even think about work. Unplug and unwind. When you come back to your work, you should feel recharged. If you run the focus mode session four times a day, you'll get six solid hours of work done, which is much better for you than working eight straight hours. You can get 90 percent or more of your work done in the morning. Around the time Your decision will be just as good, but it will take less time. Time is your most precious resource. After all, it's the one thing in life that you can't get more of! Here's what's even more interesting. Every person has the same I've taken the time to research productivity hacks, and use some of the most advanced techniques to help me get more done in less time. Getting more done in less time, then, isn't just about utilizing a good time management tool it involves a multi-pronged approach that will help you avoid the self you're working on a deadline, trying to build something in your free time while working a I don't believe in wasting anything, especially time. Tim Ferriss is a pro at being efficient. He can do just about anything in four hours. Author of Getting more done in less time comes down to three things: 1. Obligation scheduling. You can't just mentally plan to get things done. 2. Effective efficiency. Efficiency means that we do the best job possible in the least amount of time. Present focus. The greatest enemy of productivity is distraction. - 7 min - Uploaded by OnePercentBetter

Learn how to get more done in less time with The Tim Ferriss Technique. Produced by - 5 min - Uploaded by Ben Angel

Do you need to create content to share with your audience, get more done in less time and